

**BOARD OF COUNTY COMMISSIONER'S
MINUTES**

April 11, 2011

The regularly scheduled meeting of the Board of County Commissioners was called to order this 11th day of April, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman
George Skinner, Vice-Chairman
Rod Cleveland, Member
Tammy Howard, Secretary

Others present were: David Batton, Assistant District Attorney, Christine Brannon, Melinda Duke, Denise Ellison, Deborah VanWye, Peggy Laizure, Dan Cary, David Tinsley, Shari Kinney, Lisa Winters, Max Waldron, Dale Horton and Stan Rice.

George Skinner moved, seconded by Rod Cleveland, to table the minutes of the Regular Meeting of April 4, 2011.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by George Skinner, to accept the bids and to table the awarding and/or rejecting of County Bid #HD-1496 – Clinic Renovation Project for the Cleveland County Health Department located at 250 12th Avenue, N.E., Norman, OK.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders				
	L.G. Construction Co., Inc.	Scott Rice	Waldrop Construction, Inc.	
BID: #HD-1496				
DEPT: Health Department				Awarded To:
DATE OPENED: 4-11-11	1	2	3	Tabled on 4-11-11
List of Individual Items				
Clinic Renovation Project at the Cleveland County Health Department, located at 250 12th Ave. NE, Norman, OK				
PROPOSAL:				
On-Site Inspection Made: Y or N	Yes	Yes	Yes	
Installation Start Date:	April 18, 2011	4-25-11	April 25th	
Completion Date:	June 30, 2011	5-24-11	May 25th	
TOTAL BID PRICE:	\$45,885.00	\$41,019.00	\$59,500.00	
Exceptions/Comments:	<p>The timeline listed in the requirements is not realistic in that the 3 rooms getting cabinets can't be completed until after the cabinets are installed and this takes 30 to 45 days to do shop drawings, order material, fabricate and install. We think 75 days would be adequate.</p>		_____	_____
Contact Information:				
Name:	Lindsey A. Gay	Jill Pearson	Sean Waldrop	
Title:	President	_____	_____	
Address:	5940 Epperly Drive OKC, OK 73135	7501 N. Braodway Ext. OKC, OK 73116	2550 NW 19th St. OKC, OK 73107	
Telephone:	405-672-9100	405-848-2224	405-921-7121	
Fax:	405-672-5604	405-848-3999	405-232-1967	
NON-COLLISION AFFIDAVIT:	YES	YES	YES	

Rusty Sullivan moved, seconded by George Skinner, due to no bids received to strike from the agenda the Accept, Award and/or Reject, County Bid #HD-1497 – The Cleveland County Health Department has computers and monitors for sale by sealed bids.
 The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
 Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to table the awarding and/or rejecting of County Bid #HWY-1494 – One-Year (1) Non-Encumbered Contract for Highway and Bridge Materials for the County Commissioners. The bid term will be from May 5, 2011 and ending on May 4, 2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to table the awarding and/or rejecting of County Bid #COM3-1495 – The Purchase of one (1) or more, 2006 or newer, Pneumatic Tire Roller with less than 300 hours of usage for the Cleveland County Commissioners.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the renewal of the Contract between the Cleveland County Commissioners and Eureka Water Company, the rental of water cooler at \$7.25 per month for 12-months from January 1, 2011 thru December 31, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, no; George Skinner, yes.
Motion Carried.

Upon the recommendation of Dan Cary, George Skinner moved, seconded by Rod Cleveland, to continue the Burn Ban Resolution for 1-week and to add to the resolution outdoor welding with the restriction welders must notify the County and obtain a permit for outdoor welding.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the payment of Consultant Invoice and Report for the 2010 Cleveland County District #3 Off-System Bridge Inspections, performed by EST, Inc. in the amount of \$2,079.90.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Notice of Intent to the State of Oklahoma Department of Civil Emergency Management that Cleveland County Multi-Jurisdictional is applying to update the Hazard Mitigation Grant Program, which will produce a Hazard Mitigation Plan for Cleveland County as required by Federal Emergency Management Agency 44 CFR 206.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve in 2-weeks to hold a public hearing regarding the designation as reserved section lines as proposed by the City of Oklahoma City pursuant to Ordinance No. 24,205 for safety reasons in order to develop and expand the airport as follows:

- a. The S/2 of S.W. 89th Street between S. Portland Ave. & I-44 Hwy.
- b. S. Portland Ave. between S.W. 89th Street & S.W.104th Street.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to strike from the agenda the Resolution to designate as reserved section lines as proposed by the City of Oklahoma City pursuant to Ordinance No. 24,205 for safety reasons in order to develop and expand the airport as follows:

- a. The S/2 of S.W. 89th Street between S. Portland Ave. & I-44 Hwy.
- b. S. Portland Ave. between S.W. 89th Street & S.W.104th Street.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve or disapprove Cleveland County participating in the NACO Prescription Discount Card Program. The prescription discount program can save residents an average of 24% off of the full retail cost of prescription medications that are not covered under a traditional insurance plan, as well as some diabetic supplies. There is no cost to NACO member counties or their residents to participate in the program as well as no forms to fill out, no age or income requirements and no medical condition restrictions. The NACO Prescription Discount Card Program is not insurance. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the proposed agreement between the Board of County Commissioners and the City of Oklahoma City regarding Project #PJ-CL-0045 for street improvements on SW 149th from Santa Fe to 600' East of Pennsylvania effective upon execution until June 30, 2011 for cost of material not to exceed \$400,000.00 to be reimbursed by Oklahoma City and County to provide labor and equipment. The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the March, 2011 monthly reports of the following:

- a. David Tinsley, County Assessor
- b. Rhonda Hall, Court Clerk
- c. Shari Kinney, County Health Department
- d. Sandra DeSelms, County Treasurer

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 463,998.36
T1C	\$ 3,143.64
T2A	\$ 4,165,435.22
T2B	\$ 29,066.59
T3	\$ 1,639,379.33
<u>Total Unrestricted</u>	<u>\$ 6,301,023.14</u>

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-0149 – B2A	11-3279 – T2A
11-0204 – F2	11-3580 – T2A
11-2624 – R2	
11-3283 – B2A	11-1904 – MD2
	11-2647 – MD2
	11-3822 – MD2

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #1 Warehouse:**
 - 11-4850 – T2A Mid-West Hose & Specialty \$1,000.00
- b. **District #2 Warehouse:**
 - 11-4853 – T2A Inland Truck Parts Company \$1,000.00
 - 11-4854 – T2A Perfection Equipment Co., Inc. \$3,000.00
- c. **Building Maintenance:**
 - 11-4795 – SM2 United Refrigeration, Inc. \$1,000.00
- e. **Health Department:**
 - 11-4847 – MD2 John Deere Landscapes, Inc. \$ 200.00

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 10/11</u>	
a. General Fund	\$ 691,326.38
b. Highway Fund	172,911.27
c. Health Fund	19,605.10
d. Sheriff Service Fee Fund	41,792.28
e. Sheriff Revolving Fund	8,804.66
f. County Detention Transition Acct. Fund	11,891.60
g. SCA2010 Grant Fund	12,701.65
h. Drug Court Revolving Adult Fund	215.97
i. First Choice Recovery Fund	50.00
j. County Clerk Preservation Fund	600.00
k. STOP Violence Against Women Fund	5,232.34
l. Fair Board Fund	3,995.31

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Chairman Sullivan called for New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

Mr. Stan Rice, Director of Environmental Services of ASCOG, inquired about obtaining permission and possible assistance from the County to move 1-acre of trees in the approximate location of 158th and Anderson Road due to the migration of birds disturbing the surrounding land owners.

George Skinner asked if he could look into the matter of this land being in the incorporate or unincorporated area.

No action taken on this matter.

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

(Clerk’s Note: the agenda was posted on 04-08-2011 at 8:07 a.m.)